

Closure Lock-up Certification



Student:

Trainer:

Date:

Version: 0.1.0 - 2020-11-03

Training Check-Off List:

Doors and Lights

- All lights shut off
 - Foyer
 - Reception
 - Mezzanine
 - Computer Lab
 - Fiber Arts & Studio Spaces
 - Electronics
 - Jewelry
 - Woodshop
 - Metalshop
- Back door closed/secured
- Woodshop side door closed/secured - switch in LOCK position and locked w/ deadbolt
- Overhead door closed
- All interior doors closed/secured
- Front/Main door closed/secured - switch in LOCK position

Equipment Checklist

Fiber Arts

- Irons are unplugged

Electronics

- Laser cutter switched OFF
- Laser cutter Fume Extractor switched OFF
- 3D printers switched OFF **IF** a print is NOT in progress.

Jewelry

- Acetylene torch closed - upper valve turned all the way to the RIGHT
- Torch vent turned OFF
- Pickle pot turned OFF AND unplugged
- Large bench shear locked - Red pin is in place

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Metalshop

- Welding tanks are closed - upper valve turned all the way to the RIGHT
- Compressor and compressor cooling fan are turned off

Woodshop

- SawStop table saw is switched off
- Check the dust collector barrel. If it is more than halfway full (past first porthole), notify Woodshop Lead at: [\[email protected\]](mailto:) (/cdn-cgi/l/email-protection#7700181813041f180737141b1605121a1819031a161c1205040716141259180510)

During Un-Staffed Hours:

- All interior doors must remain closed during un-staffed and extended hours (ie. no propping of doors).
- Front door must remain locked at all times after 9pm.
- You are obligated to operate equipment safely and responsibly, especially at hours when you may be the only one on site.
- You are encouraged to carry a cellphone at all times in the event that you need to call emergency services.

Pass/Fail:

Comments:

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Student Signature: **Date**

Certifier Signature: **Date**



Certifier: Please scan this QR Code to email info@claremontmakerspace.org, and include a list of students who have passed this test. Then, return this form to the front desk (even if the student failed!).